

Local Government Act 1972
Whalley Parish Council
Annual Meeting of the Council

Members of the Council, you are summoned to the Annual Meeting of the Parish Council to be held on Thursday 15th May 2025 in the Calder Room, Whalley Old Grammar School at 7.00pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

Agenda

Agenda items should be submitted to the Clerk seven clear days before the meeting.
The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

1.	To Elect a Chairman	
	Who will then sign Acceptance of Office of Chairman.	
2.	Attendance & Apologies	
	To record attendance and to receive apologies for absence.	
3.	Vice Chairman	
	To elect a Vice Chairman.	
4.	Representatives on Committees and other Outside Bodies	
	To review and consider committees. To appoint Council representatives on committees and other outside bodies.	
5.	WPC Policies	
	To review and confirm the Parish Council Policies are up to date.	
6.	Parish Council Meetings	
	To agree the dates of the annual calendar of meetings.	
7.	Next Annual Meeting of the Parish Council	
	To agree the date of the next Annual Parish Meeting as 21 st May 2026.	

AGENDA ITEM 4

For information, the current Councillor representatives appointments are listed below.

Representatives to Committees & *Outside Bodiesⁱ	Councillor(s)
*Adam Cottam Trust (3 members to serve for 4 yrs)	C Allen, C Ball, J Brown
Churchyard Committee	C Allen, C Ball (Chairman), M Highton, J Threlfall
*LALC Ribble Valley Area Committee	R Vickers
*Parish Liaison Committee	M Highton (Chairman), J Threlfall
Planning Committee	Full Council, J Threlfall (Chairman)
*Speed Working Party Group	J Threlfall
*QEII Playing Fields Trust	J Brown
*Village Hall Committee	J Threlfall
Whalley, Barrow and Wiswell Joint Burial Committee	C Allen, J Carlton, M Highton (Chairman), J Threlfall, R Vickers
*Whalley Education Foundation (2 members to serve for 3 yrs)	C Allen, J Brown (2022-2025)

ⁱ *Not a committee of Whalley Parish Council



PARISH COUNCIL MEETINGS 2025-26

The Parish Council meet every third Thursday except for December.

**Parish Council Meetings are held at Whalley Old Grammar School
Station Road, Whalley BB7 9RH in the Calder Room.**

Members of the public are encouraged to attend meetings and can speak and inform councillors of their views. Whalley Parish Council prides itself on its accessibility to the public, and the members wish to represent all views of the residents of Whalley. If you wish to speak to a councillor in private, a monthly surgery is held at 6.30pm prior to the meetings.

Calendar of Meetings Dates

June 19th 2025

July 17th 2025

August 21st 2025

September 18th 2025

October 16th 2025

November 20th 2025

**Budget Precept Setting
Meeting November 2025
date TBC**

January 15th 2026

February 19th 2026

March 19th 2026

April 16th 2026

**Annual Meeting of the
Parish April 30th 2026**

**Annual Meeting of the
Council May 21st 2026**

**Planning Committee Meetings at 7.00pm
Parish Council Meetings at 7.30pm**

**All Agendas & Minutes can be found on
Whalley Parish Council Website
whalleyparishcouncil.org.uk**

COUNCIL MEMBERS

**Councillor Martin Highton (Chair)
Councillor John Threlfall (Vice-Chair)
Councillor Caroline Allen
Councillor Clifford Ball
Councillor Peter Duckworth
Councillor Ged Mirfin
Councillor Jonathan Smith
Councillor Richard Vickers**

CONTACT

**chairman@whalleyparishcouncil.org.uk
john.threlfall@whalleyparishcouncil.org.uk
caroline.allen@whalleyparishcouncil.org.uk
clifford.ball@whalleyparishcouncil.org.uk
Peter.duckworth@whalleyparishcouncil.org.uk
gerald.mirfin@whalleyparishcouncil.org.uk
jonathan.smith@whalleyparishcouncil.org.uk
richard.vickers@whalleyparishcouncil.org.uk**

PARISH CLERK

Liz Haworth

clerk@whalleyparishcouncil.org.uk